



## Job Vacancy Announced



The Cape Girardeau County Soil and Water Conservation District is looking to fill the position of District Specialist. Duties include office management, phone system,

accounting/payroll, board meetings, District Cost Share assistance, information/education activity assistance. This is an administrative position with opportunity for some technical/field work. Required skills are strong computer background, organizational/management skills, and good public relation skills. A high school diploma or equivalent is required. College is beneficial but not required. Salary based on experience, with room for advancement. Benefits available: health insurance, retirement, paid holidays, sick leave, and vacation. Must have a valid driver's license and pass a background check. Applications and position descriptions are available at the Cape Girardeau County Soil and Water Conservation District office in the USDA Service Center, 480 West Jackson Trail, Jackson MO 63755, by phone 573-243-1467 ext. 3, or email [dakota.oehl@swcd.mo.gov](mailto:dakota.oehl@swcd.mo.gov) . Applications/resumes accepted through noon on Friday January 29, 2016.